



**State of New Jersey**  
OFFICE OF ADMINISTRATIVE LAW

**SPECIAL EDUCATION DUE PROCESS HEARING  
EXTENSION / ADJOURNMENT FORM**

Under 34 C.F.R. § 300.515(a) of the Individuals with Disabilities Education Act, a final decision must be issued not later than 45 days after the expiration of the resolution period under 34 C.F.R. § 300.510(b), or the adjusted time periods described in 34 C.F.R. § 300.510(c), excluding specific extensions of time requested by a party and granted by an ALJ under 34 C.F.R. § 300.515(c).

**PART ONE**

**I. Case Information**

- (A) Case Name:
- (B) OAL Docket No.:
- (C) Agency Ref. No.:
- (D) Transmittal Date:

**II. Time Period**

- (A) Date Resolution Period Expired:
- (B) Original Final Decision Due Date (Original 45-calendar-day time period, if no prior extension had been granted):
- (C) Extended Final Decision Due Date (Current 45-calendar-day time period, if a prior extension had been granted):

**III. Extension Request**

- (A) The hearing date for which the party requested the specific extension:
- (B) The reason for the extension:
- (C) The length of the extension (in calendar days):

#### IV. Signatures and Dates

(A) The Parties

- (1) The Requesting Party (required):
- (2) The Requesting Party (if joint):
- (3) The Consenting Party (if consenting):
- (4) The Objecting Party (if objecting):

(B) The ALJ

Granted                       Denied                      , ALJ

(C) All Hearing Dates and New Final Decision Due Date

- (1) All Hearing Dates:
- (2) New Final Decision Due Date:

(A) **WHEN NO PRIOR EXTENSION HAS BEEN GRANTED:** To calculate the new Final Decision Due Date, take the Original Final Decision Due Date in **(II)(B)** and add the number of calendar days for which the party requested the specific extension in **(III)(C)**:

(B) **WHEN A PRIOR EXTENSION HAS BEEN GRANTED:** To calculate the new Final Decision Due Date, take the Extended Final Decision Due Date in **(II)(C)** and add the number of calendar days for which the party requested the specific extension in **(III)(C)**:

#### PART TWO

NJDOE Required Extension Survey